



**SUBMISSION OF CONTENT FOR ACQUISITION BY THE
CINÉMATHÈQUE QUÉBÉCOISE**

Form n°1: General Information

1. CONTEXT

1.1. SUBMISSION

Submission Date:

Content is submitted for donation:

- I wish to receive a receipt for income tax purposes (if the just market value of the donation is estimated to be higher than \$10 000, evaluation costs apply);
- I do not want a receipt for income tax purposes.

Content is submitted for deposit.

1.2. OWNER OF THE CONTENT

Surname and name of the owner of the content:

Company (if applicable):

Address:

City:

Postal Code:

Email:

Telephone number :

1.3. CONTACT (if different than the owner)

Surname, name, and status of the contact:

Email:

Telephone number:

Request completed with the assistance of an employee of the Cinémathèque (surname, name):
.....

2. DESCRIPTION OF PROPOSED DONATION

➔ Complete **Form n°2: content description of content** or attach a detailed inventory of the donation.

Type	Quantity
<input type="checkbox"/> Film Stock	
<input type="checkbox"/> Video Tape	
<input type="checkbox"/> Sound Elements	
<input type="checkbox"/> Digital Audio Files	
<input type="checkbox"/> Digital Video Files	
<input type="checkbox"/> Photos	
<input type="checkbox"/> Posters	
<input type="checkbox"/> Scripts	
<input type="checkbox"/> Drawings	
<input type="checkbox"/> Archival Documents	
<input type="checkbox"/> Objects	
<input type="checkbox"/> CDs or interactive DVDs	
<input type="checkbox"/> Devices/Equipment	
<input type="checkbox"/> Books	
<input type="checkbox"/> Periodicals	
<input type="checkbox"/> Other (specify:)	

Origin:

.....

State of conservation:

.....

Cultural and/or historical importance:

.....

Other remarks:

.....

Do you have invoices for these items? ¹ Yes No

If your donation contains film reels, are they on a:

Core 16mm reel 35mm reel Other:

¹ For example, invoices related to the cost of lab prints.

3. DESCRIPTION OF AUDIOVISUAL WORKS

➔ Complete *form n°3: description of audio-visual works.*

Number of audio-visual works in the proposed donation/deposit :.....

Importance (historical, cultural):

.....
.....

Other comments concerning the works or the contents of these collections:

.....
.....

4. COPYRIGHT INFORMATION

Who are the rights-holders (*company or surname and name*):

.....
.....

Other considerations concerning the rights of the works or the content:

.....
.....

5. DOCUMENTS ATTACHED TO THE SUBMISSION

All additional information is welcome and will enable us to better document the contents of the donation.

- Credits for the work or document
- DVD copy for screening
- Other:
- No documents